Oregon Road Runners Club
Race Director Workshop

Have you ever wanted to raise money for a club or a team by putting on a road race? Would you like to know what it takes to put on an event for your local running community? Oregon Road Runners Club (ORRC) invites you to attend a new race director workshop, Saturday, November 6, 2010, that presents the basics of putting on a running event. Find out what you need to know in time to put on events in the spring or summer of 2011.

Where?
The workshop will be held at the ORRC office, located at 4640 SW Western Ave., Beaverton, OR 97005

When?
Saturday, November 6, 2010 from 9am-3pm (lunch is included)

Price?
$30 (lunch included)

Topics:

- Deciding on a distance and course
- Getting Permits and Insurance
- Registration (software/fees/check in area/etc)
- Race Numbers
- Finish Line (setting up finish line area/results/timing)
- Awards
- Budgeting
- Sponsorship
- Race Extras (Photography/Drawing Prizes/Etc.)
- Volunteers (finding them and how to use them)
- Marketing/Publicity
- Race flyers (Registration forms content/Waivers/Etc.)
- Supplies
- Mile markers/Direction signs
- Panel: Successes and Challenges, stories from Race Directors

These topics and more, including a timetable for what needs to get done and when it must be done will help take the guesswork out of putting on a race.

Interested in Attending?
If you are interested in attending this one-day workshop, contact Julia or Tracy Reisinger at orrc@orrc.net. Additional information on registration will be available soon at the ORRC website at www.orrc.net.